



Youth Enrichment Registration Form

Please print clearly. One form per student.

Name: _____ Date of Birth: _____
 School: _____ Gender: _____ Grade: _____
 Parent's Name: _____
 Parent's E-mail Address: _____
 Parent's Home #: _____ Cell #: _____ Work #: _____
 It is best to reach me by ("X" one) _____ Home _____ Cell _____ Work _____
 Mailing Address: _____
 _____ Y or _____ N ("X" one) - I would like to be included in an electronic mailing list
 _____ Y or _____ N ("X" one) - I give permission for my child to be photographed (for use in publications)

Emergency Contact Name: _____
 Home: _____ Cell: _____ Work: _____
 It is best to reach me by ("X" one) _____ Home _____ Cell _____ Work _____
 Contact me to chaperone or volunteer: _____ Y or _____ N ("X" one)

Class Details

Course Number:	Class Title:	Date(s):	Time(s):	Fee:
			TOTAL	

Check: Make checks payable to: District 622
 Send To: Community Education - YE
 2520 12th Ave E, North St Paul, MN 55109

Credit Card: _____ Visa or _____ MasterCard
 Card #: _____ Exp: _____
 Signature: _____ (Electronic signature is fine. Must be emailed from your email address)

Payment Information

Registration form may be found online at <http://communityeducation.isd622.org>

Phone: with Visa or MasterCard

651-748-7430 – secure 24 hour Registration Hotline. Or call us direct at 651-748-7445. Have your Visa/MasterCard and all class information ready.

Fax: with Visa or MasterCard

(651) 748-7497 Complete form, include credit card #, expiration date and signature.

Email: With Visa or MasterCard

Find this form online, type your information, save it, & email it to mdecker@isd622.org

Mail or Walk-In: Check, Visa, MasterCard. Cash for Walk-In only

Community Education Room 204,
 2520 12th Ave E, North St Paul, MN 55109

Please note:

- All children and youth must be dropped off at the building for the class/activity or picked up by a parent or guardian after class, or must make arrangements to take the after school bus if offered at their school. Community Education does not make transportation arrangements.
- Please submit registrations as soon as possible and at least 3 days prior to start of class for processing. There are no confirmations sent. You will be notified only if a class is filled, canceled, or rescheduled.
- If there is insufficient enrollment for a class, the class will be cancelled and a refund/credit sent.
- Refunds or credits cannot be given for forgotten classes or after a class has started. Please help your son/daughter remember the dates of the classes that they have registered for.
- Cancellations must be made at least five business days before class begins or by the registration deadline indicated. A processing fee of \$5 per class will be deducted from your refund. Some supply or ticket fees are not refundable.
- Tune to WCCO Radio 830 AM for canceled activities due to bad weather or emergencies.